

Month, dd, yyyy

«Addressee»
«Position»
«Organization_Name»
«Address_line_1»
«Address_line_2»
«Address_line_3»
«Address_line_4»
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Thank you so much for your generosity to Hobart and William Smith Colleges. Please know that your gift to the «Fund_description_1» is greatly valued by the students, faculty and staff of one of our nation's finest liberal arts institutions.

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Sincerely,

Gift Accounting & Acknowledgment Administrator

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