

# Commitment Form

Date:	Form Staff:	Form Date:	Entry Date:
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## Commitment Information

Type: <input type="checkbox"/> Gift-GF <input type="checkbox"/> NP-New Pledge <input type="checkbox"/> PP-Pledge Payment	Original pledge date:
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## Donor Information

Primary Donor:	ID:	Hard Credit: <input type="checkbox"/> % Soft Credit: <input type="checkbox"/> %
Other Donor(s):	ID(s):	Hard Credit: <input type="checkbox"/> % Soft Credit: <input type="checkbox"/> %

Cash/Check/CC  In-Kind<sup>a</sup>  Life Insurance  Securities<sup>b</sup>  Real/Personal Property<sup>c</sup>  Trust Held by Others  
 Payroll Deduction  Planned/Deferred Gift Instrument<sup>d</sup>

Campaign:	Method: <input type="checkbox"/> Direct Mail <input type="checkbox"/> Phonathon <input type="checkbox"/> Staff Sol ( Inits: )
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## Designation Information

Fund Amount	Designation Code	Notes

<b>a: In-Kind Gifts</b>	<i>Generally defined as non-cash donations, other than real and personal property of materials or long-lived assets. Report at fair market value.</i>		
<input type="checkbox"/> IRS 8283 required Date:	Description of gift:		
<b>b: Securities</b>	<i>Reported at the average of the high and low quoted selling price(s) on the date the donor relinquished dominion/control of the assets.</i>		
Stock Name/Symbol	Shares	Price / share	Total Value
<b>c: Real/Personal Prop</b>	<i>Real property is defined as land, its natural resources, and any permanent buildings on it. Personal property is defined as anything other than real property that is subject to personal ownership.</i>		
<input type="checkbox"/> IRS 8283 required Date:	Description of gift:		
<b>d: Planned/Deferred</b>	<i>These gifts should be reported at both the face value and present value, which is the same amount as the IRS allows as a charitable deduction.</i>		
<input type="checkbox"/> CGA <input type="checkbox"/> CLT <input type="checkbox"/> CRAT <input type="checkbox"/> CRUT <input type="checkbox"/> Estate Note <input type="checkbox"/> Realized Bequest <input type="checkbox"/> Other:			
Face Value:		Present Value:	

## Pledge Information

Number of Pmts:	Start Date:	End Date:	<input type="checkbox"/> No Reminders
Pledge Frequency: <input type="checkbox"/> Annual <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Quarterly <input type="checkbox"/> Monthly <input type="checkbox"/> Bi-weekly <input type="checkbox"/> Weekly <input type="checkbox"/> One-Time <input type="checkbox"/> Irregular (Explain: )			

## Matching Gift Information

<input type="checkbox"/> Match anticipated	Company:	<input type="checkbox"/> Form enclosed
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## Special Instructions

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